

READINGTON TOWNSHIP BOARD OF EDUCATION

Holland Brook School
Regular Meeting 5:00 p.m.
August 20, 2024

AGENDA

Mission Statement: We empower members of our community to lead purposeful lives with integrity, to cultivate a spirit of discovery, and to embrace connections in our diverse, global society.

The Board of Education will be meeting in-person on Tuesday, August 20, 2024 at 5:00 p.m. If members of the public wish to attend the meeting virtually, meetings are streamed Live over Youtube via the following link:

https://www.youtube.com/channel/UC6Nqnwk_J-sFlxSaFkuVaA/live

The agenda and all materials for the Board meeting appear on the Board web page.

I. CALL TO ORDER BY BOARD PRESIDENT – OPEN PUBLIC MEETINGS ACT

The meeting is being held in compliance with the Open Public Meetings Act (N.J.S.A. 10:4-6-21) and is open to the media and public. Notices were duly posted, and the meeting was advertised in the Hunterdon County Democrat and Courier News. Formal action may be taken.

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

II. FLAG SALUTE

III. SUPERINTENDENT'S REPORT

- Summer Capital Projects Presentation
- Communication Planning Report & Goals
- HIB Self Assessment

IV. OPEN TO THE PUBLIC (LIMITED TO ACTION ITEMS ON THE AGENDA)

In accordance with Local Finance Notice (LFN) 2020-21, public comments can be submitted before remote public meetings through electronic mail or by written letter. Please email the Board Secretary at jbohm@readington.k12.nj.us by 12:00 p.m. on the day of the board meeting. Comments shall be read aloud and addressed during the remote public meeting.

For members of the Readington Township School District Community who may be joining a Meeting for the first time or would like to provide comments tonight, we're sharing the Board Policy pertaining to public comments. Thank you in advance for sharing your thoughts as per the District's Policy. The Readington Board of Education operates through a committee structure. Committees discuss and vet all topics for Board action before they appear on the Board agenda for vote. The Board committees publicly report at our meeting about what they discussed prior to the Board vote, excluding any topics that are rendered confidential by law.

0167 PUBLIC PARTICIPATION IN BOARD MEETINGS

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public comment at every regularly scheduled meeting of the Board. Public participation shall be governed by the following rules:

1. All statements shall be directed to the presiding officer. No participant may address or question Board members individually unless directed by the presiding officer.
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, place of residence, and group affiliation, if appropriate; Web participants will type the information in as a preface to their comments.
3. If the Board of Education is webcasting the public meeting, the "chat" feature will be on during the public comment sessions only.
4. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard and time permits.
5. In order to provide sufficient opportunity for the public to be heard, a time limit of three minutes for each participant may be observed. Webcast participants making comments via chat may only enter one 256 character comment, excluding the announcement of his/her name and place of residence, unless the presiding officer asks for clarification or further information. The President may, at his/her discretion, limit discussion on any topic. The portion of the meeting during which the public is invited shall be limited to sixty minutes.
6. The presiding officer may interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant. The presiding officer may take other steps, including but not limited to adjourning the meeting or waiving

any of the rules of the Residents' Forum, to respond to a lack of public decorum, or to otherwise protect privacy or the efficient completion of the Board's business.

V. CORRESPONDENCE

- Email F.R. - TBS Placement

VI. BOARD ACTION

A. APPROVAL OF ADMINISTRATIVE REPORTS

1. Motion to adopt 1.01 - 1.01
Motion _____ 2nd _____

- 1.01 Motion to accept the HIB reports and affirm the Superintendent's decision:

| CASE NUMBER | SCHOOL | DATE | FINDINGS OF HARASSMENT INTIMIDATION OR BULLYING |
|-------------|--------|------------|---|
| 9 | HBS | 06/06/2024 | No |
| 10 | HBS | 06/05/2024 | Yes |
| 11 | RMS | 06/13/2024 | Yes |

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

B. APPROVAL OF MINUTES

2. Motion to adopt 2.01 - 2.02
Motion _____ 2nd _____

- 2.01 Motion to approve the Meeting Minutes July 23, 2024.

- 2.02 Motion to approve the Executive Session Minutes July 23, 2024.

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

C. FINANCE/FACILITIES

Committee Report:

3. Motion to adopt 3.01 - 3.05
Motion _____ 2nd _____

- 3.01 Motion to approve the **Bill List** for the period from **July 25, 2024 through August 21, 2024** for a total amount of **\$2,393,508.66**.
(Attachment 3.01)

- 3.02 Motion to approve **Travel Expenditures August 20, 2024** In the amount of **\$5,196.52**.

- 3.03 Motion to approve the 2024-2025 bus routes.
(Attachment 3.03)

- 3.04 Motion to approve shared services agreement with HTSD Communications Consortium for \$12,000.00 for the 2024-2025 school year.
(Attachment 3.04)

3.05 Motion to approve the following resolution:

WHEREAS, the Readington Township Board of Education authorizes Settembrino Architects to prepare plans and educational specifications for a capital improvement project to the NJ Department of Education for review and approval; and

WHEREAS, The District is submitting this application to the NJ DOE and is seeking grant funding from the Universal Preschool Facilities Expansion Grant for this project; and

WHEREAS, The Readington Township Board of Education authorizes Settembrino Architects to amend the current approved LRFP to include this project.

NOW, THEREFORE BE IT RESOLVED that the Readington Township Board of Education approves submission of the following capital improvement project and as an amendment to the district's Long Range Facility Plan:

- New Classroom Toilet Rooms Three Bridges School
NJDOE Project No: 19-4350-060-25

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

D. EDUCATION/TECHNOLOGY

Committee Report:

4. Motion to adopt 4.01 - 4.08

Motion _____ 2nd _____

4.01 Motion to approve Divonna Stebick, inquiry consultant, to provide professional development and a keynote speech during the 2024-2025 school year at a rate no more than \$6,000.00 to be paid through Title II.

4.02 Motion to accept the Superintendent's recommendation and approve the following student placement in the Readington Township School District as follows:

| STUDENT NAME | UNIVERSITY/COLLEGE PLACEMENT REQUEST | SCHOOL/COOPERATING TEACHER | EFFECTIVE DATES |
|---------------|--------------------------------------|----------------------------------|-------------------|
| Daniel Kimple | TCNJ/ Student Teacher | Whitehouse School/ Anna Shinn | 08/29/24-12/31/24 |

4.03 Motion to approve the contract for Commission for the Blind & Visually Impaired for the 2024-2025 school year, student #317929, in the amount of \$2,420.00

4.04 Motion to approve the Out of District Contracts for the 2024-2025 school year:

| STUDENT # | SCHOOL NAME | ESY TUITION | SCHOOL YEAR TUITION |
|-----------|-----------------------------------|-------------|---------------------|
| 718033 | Thomas Edison Energy Star Charter | \$0 | \$18,113.00 |
| S-277 | Somerset Hills | \$20,836.20 | \$125,017.20 |
| S-223 | Shepard School | \$9,795.60 | \$59,753.16 |
| S-035 | Lakeview School | \$16,764.30 | \$100,585.80 |
| S-009 | Newmark School | \$6,696.72 | \$66,967.20 |
| S-206 | Rutgers Day School | \$0 | \$83,100.00 |
| S-065 | Calais School | \$12,910.80 | \$0 |

4.05 Motion to adopt the attached list of field trips for the 2024-2025 school year.
(Attachment 4.05)

- 4.06 Motion to adopt the attached list of HSA fundraisers for the 2024-2025 school year.
(Attachment 4.06)
- 4.07 Motion to adopt the Marshall Evaluation Rubric dated 2013 to be used for Principal, Assistant Principal and Supervisor evaluations and the Danielson Evaluation Rubric dated 2013 to be used for Teacher, Nurse, Counselor, and other certificated staff evaluations during the 2024-2025 school year.
- 4.08 Motion to accept the Superintendent's recommendation and adopt the attached curricula for the 2024-2025 school year.
(Attachment 4.08)

Roll Call:

Mrs. DePinto _____ Mrs. Fiore _____ Mr. Lopes _____ Mrs. Mencer _____ Mr. Peach _____
Mrs. Podgorski _____ Mrs. Ryan _____ Mrs. Wolf _____ Dr. Cerciello _____

E. PERSONNEL

Committee Report:

- 5. Motion to adopt 5.01 - 5.21
Motion _____ 2nd _____
- 5.01 Motion to accept the Superintendent's recommendation and ratify the following Substitute Teacher/Aide/Nurse/Bus Driver for the 2024-2025 school year, paid at the applicable substitute rates, in the Readington Township District, pending satisfactory completion of employment requirements:

| NAME | POSITION |
|-----------------|-------------------------|
| Laurel Hanrahan | Substitute Teacher/Aide |
| Bruce Corwin | Substitute Teacher |
| Adrien Carrea | Substitute Bus Driver |

- 5.02 Motion to ratify and accept the Superintendent's recommendation and approve the following appointments:

| NAME | POSITION | SALARY/STEP | EFFECTIVE DATE |
|-------------------|--|-------------------------------|-------------------------|
| Lauren Suriano | Teacher/Preschool (WHS) 20-0-d2/bcf | \$59,860.00 BA Step 4 | 09/01/2024 - 06/30/2025 |
| Kristy Lowrie | Clerical Aide (TBS) 40-03-D4/arb | \$20.17/hr. Step 15 | 09/01/2024 - 06/30/2025 |
| Taylor Vidak | Teacher/Special Education (WHS) 20-04-D2/ajc | \$68,495.00 BA Step 11 | 09/01/2024 - 06/30/2025 |
| Jeanne Dombrowski | Aide/Special Education (TBS) 30-03-D3/awg | \$27.68/hr. Aide C Step 23 | 09/01/2024 - 06/30/2025 |

5.03 Motion to accept the Superintendent's recommendation and approve the following appointments:

| NAME | POSITION | SALARY/STEP | EFFECTIVE DATE |
|------------------|---|--|-------------------------|
| Natacha Gandarez | Aide/Kindergarten (TBS) 30-03-D3/awr | \$20.11/hr. Aide NC Step 4 | 09/1/2024 - 06/30/2025 |
| Marla Petty | Bus Driver (Transp) 80-06-P6/bbq Cafeteria Aide (TBD) 40-01-D3/bad | \$26.75/hr. Step 1-6 (1) \$17.00/hr. Step 3 | 09/1/2024 - 06/30/2025 |
| Abigail Whalen | Teacher/Special Education (RMS) 20-01-D2/aib | \$64,460.00 MA Step 1 | 09/01/2024 - 06/30/2024 |
| Phoebe Stedman | LTS Teacher/Special Education (RMS) 20-01-D2/ahs 20-01-D2/ais | \$61,460.00 BA+15 Step 4 | 09/01/2024 - 06/30/2025 |
| Krista Pachuta | Aide/Special Education (TBS) 30-03-D3/alu | \$22.33/hr. Aide C Step 5-6 (6) | 09/01/2024 - 06/30/2025 |
| Krista Pachuta | LTS Teacher/Special Education (HBS) 20-02-D2/auk | \$65,460.00 MA Step 4 (prorated) | 09/01/2024 - 12/16/2024 |

5.04 Motion to accept the Superintendent's recommendation and approve the following resignations:

| NAME | POSITION | EFFECTIVE DATE |
|--------------------|--|-----------------------|
| Jennifer Heppner | Aide/Kindergarten (WHS) 30-04-D3/axz | July 24, 2024 |
| Vanessa Caliciotti | Clerical Aide (TBS) 30-03-D4/arb | July 19, 2024 |
| Bonnie Farber | Aide/Preschool (WHS) 30-04-D3/bcj | August 16, 2024 |
| Elizabeth Duque | Bus Driver (Transp) | July 31, 2024 |

5.05 Motion to approve the following teachers to provide translations as needed for the 2024-2025 school year at their contractual rate not to exceed \$2,000.00:

| STAFF MEMBER |
|---------------------|
| Emily Bengels |

| |
|---------------------|
| Yolanda Campuzano |
| Kelly Parks |
| Maria De Los Santos |
| Yolanda Lima |
| Colleen Caballero |
| Jose Fernandez |
| Lillien Drew |
| Dawn LoCalio |
| Lori Gabrielson |
| Walter Burkat |

- 5.06 Motion to ratify and approve Stephanie Armstrong, School Nurse, to work during the Summer Spark Enrichment Program at her summer rate, not to exceed 10 hours.
- 5.07 Motion to accept the Superintendent's recommendation and approve stipend payments for the attached list of teachers participating in the 2024 Summer Teacher Academy sessions. (Attachment 5.07)
- 5.08 Motion to accept the Superintendent's recommendation and approve the following staff for curriculum writing/development of a paraprofessional handbook effective July 1 - August 31, 2024, at the contractual rate:

| NAME | HOURS |
|-----------------|-------|
| Theresa Bruno | 4 |
| Elizabeth Eckel | 4 |
| Meredith Kane | 4 |
| Pauline Marsh | 4 |

- 5.09 Motion to ratify and accept the Superintendent's recommendation and approve stipends for all staff facilitating on the Readington Township September 3-4, 2024 In-Service Days, not to exceed \$2,500.00.
- 5.10 Motion to approve Paraprofessional hours for the 2024-2025 school year. (Attachment 5.10)
- 5.11 Motion to approve Bus Driver and Cafeteria Aide hours for the 2024-2025 school year. (Attachment 5.11)
- 5.12 Motion to approve all staff as substitutes for stipends listed in the Readington Township Education Association Collective Bargaining Agreement for the 2024-2025 school year at their contractual rate.
- 5.13 Motion to accept the Superintendent's recommendation and approve the attached list of Instructional Aide Recruitment Stipends for the 2024-2025 school year. (Attachment 5.13)
- 5.14 Motion to accept the Superintendent's recommendation and approve the attached list of Transportation Services Stipends for the 2024-2025 school year. (Attachment 5.14)

- 5.15 Motion to accept the Superintendent's recommendation to approve the attached list of thank you and recognition stipends.
(Attachment 5.15)
- 5.16 Motion to accept the Superintendent's recommendation and approve the following job description:
(Attachment 5.16)

- Nurse

5.17 Motion to approve the following bus aides at the contractual rate, not to exceed 10 hours per week:

| NAME | STUDENT | EFFECTIVE DATES |
|------------------|---------|-------------------------|
| Maryann Schultz | S-185 | 09/05/2024 - 06/30/2025 |
| Susan Zimmerman | S-049 | 09/05/2024 - 09/30/2024 |
| Natacha Gandarez | S-159 | 09/05/2024 - 12/20/2024 |

5.18 Motion to approve the following mentors for the 2024-2025 school year:

| NEW STAFF MEMBER | SCHOOL | POSITION | MENTOR |
|------------------|--------|----------------------|---------------------|
| Michele Adamitis | RMS | LTS SE Teacher | Jennifer Heller |
| Kirsten Baron | RMS | LTS PE Teacher | James Casertano |
| Shikha Shah | RMS | Science Teacher | Kevin Sanders |
| Phoebe Stedman | RMS | LTS SE Teacher | Kimberly Koski |
| Darian Hampton | HBS | Music Teacher | Samantha Lestrangle |
| Abigail Whalen | RMS | SE Teacher | Brian O'Neil |
| Andrea DeCampos | TBS | SE Teacher | Kaitlyn Jones |
| Sofia DelGaizo | TBS | Kindergarten Teacher | Jessica Hegarty |
| Kelly Cusick | WHS | Grade 3 Teacher | Anna Shinn |
| Mary Shea | WHS | Kindergarten Teacher | Lisa Painter |
| Lauren Suriano | WHS | Preschool Teacher | Caroline Robb |

- 5.19 Motion to accept the Superintendent's recommendation and approve other leave for staff member #6641 for the period 09/03/2024 - 01/31/2025.
- 5.20 Motion to approve the Officials Rate for the 2024-2025 school year for Readington Middle School Athletics.
(Attachment 5.20)
- 5.21 Motion to ratify and approve Amie Walsh, Teacher, to teach the Extended School Year Program during the summer of 2024, for 15 days, 5 hrs./day at summer rate based on a salary of \$63,060.00.

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____

Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

F. COMMUNICATION

Committee Report:

6. Motion to adopt 6.01 - 6.02
Motion _____ 2nd _____
- 6.01 Motion to accept the Superintendent's recommendation and adopt the following policies for second reading:
(Attachment 6.01)
- Policy 1530 - Equal Employment Opportunities

- Policy 2260 - Equity in School and Classroom Practices

6.02 Motion to accept the Superintendent's recommendation and adopt the following policies and bylaw for first reading:
(Attachment 6.02)

- Bylaw 0141 - Board Member Number and Term
- Policy 2200 - Curriculum Content
- Policy 8467 - Firearms and Weapons
- Policy 9181 - Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____

VII. UNFINISHED BUSINESS

- NJSPA Workshop
- Board Retreat Follow-up and Preparation for September Board Goals Meeting

VIII. NEW BUSINESS FROM BOARD

- Green Committee Meeting

IX. OPEN TO THE PUBLIC

X. ADJOURNMENT

Motion to adjourn at:

Motion_____ 2nd_____

Roll Call:

Mrs. DePinto_____ Mrs. Fiore_____ Mr. Lopes_____ Mrs. Mencer_____ Mr. Peach_____
Mrs. Podgorski_____ Mrs. Ryan_____ Mrs. Wolf_____ Dr. Cerciello_____